



South Carolina Department of Motor Vehicles

ACCOUNT CLOSURE ACKNOWLEDGEMENT

MCS-013
(01/2026)

Applications are accepted at SCDMV IFTA/IRP branches or can be mailed to S.C. Department of Motor Vehicles, P.O. Box 1498 Blythewood, SC 29016-0027 or for approved web users at dmv.sc.gov.

Customers enrolled only in the IRP may close their account at any time. Customers enrolled in both the IRP and IFTA may close their accounts only during IFTA tax return filing periods.

Section I Carrier Information

Customer Number		FEIN/SSN (last 4 digits)	
USDOT Number	Business Legal Name		
Business Physical Address		City	State Zip
Phone Number:		Email:	
IRP Account Number		IFTA Account Number	

Section II Closure Details

Reason for Closing the Account:	
Effective Date of Closure:	Final Filing Completed for All IRP/IFTA Requirements: ☐ Yes ☐ No
All Fees, Taxes, or Penalties Paid in Full: ☐ Yes ☐ No	All IRP Plates Returned or Accounted For: ☐ Yes ☐ No
All IFTA Decals Returned or Accounted For: ☐ Yes ☐ No	
Has the USDOT been updated if operations have ceased? ☐ Yes ☐ No	

Section III Carrier Certification

I certify that all statements provided are true and complete. I understand that once the IRP and/or IFTA account is officially closed, I must complete all required filings up to the closure date and will be responsible for any outstanding liabilities discovered after closure.	
Printed Name:	Signature:
Title:	Date:

FOR THE SCDMV USE ONLY

Closure Processed By:	Date Processed:
Outstanding Balances or Notes:	